



# Quality 4 Early Years

# Training Calendar

## April – July 2019



Working in partnership with: Martenscroft Nursery School & Children's Centre,  
First Responder and The Manchester College.  
Working with Oldham, Stockport, Salford, Manchester and Tameside Local Authorities.  
Member of AGMA, STAR and DPS



Course	Pg.	Area	Time	Hrs				
Allergen Awareness (NEW)	3	Stockport	Evening	2.5hrs		●	●	
Characteristics of Effective Learning	7	Tameside	Afternoon	3hrs		●		
Curiosity and Loose Parts Play	8	Oldham	Morning	3hrs		●		
Designated Safeguarding Lead	4	Stockport	Full Day	6hrs	●		●	●
Designated Safeguarding Lead	7	Manchester	Full Day	6hrs	●		●	●
Effective Self-Assessment – Measuring the Impact	5	Oldham	Morning	3hrs				●
In the Moment Planning	8	Manchester	Morning	3hrs		●		
Introduction to Additional Needs (NEW)	6	Stockport	Afternoon	3hrs	●			
Observation, Assessment and Planning	3	Tameside	Afternoon	3hrs		●		
Paediatric First Aid (12 hour)	4	Manchester	Full Days	12hrs			●	
Paediatric First Aid (12 hour)	7	Stockport	Saturdays	12hrs			●	
Safeguarding - Level 1	7	Manchester	Afternoon	3hrs			●	
Supporting & Understanding Children’s Behaviour	4	Tameside	Afternoon	3hrs		●		
The Role of the SENDCO	5	Stockport	Morning	3hrs	●			
Understanding the Unique Needs of Babies	6	Manchester	Morning	3hrs		●		
Understanding School Readiness	6	Oldham	Morning	3hrs		●		
Workshop: Busy Bags	5	Manchester	Evening	1.5hrs		●		
Workshop: Maths on a Shoestring	3	Manchester	Evening	1.5hrs		●		

Key:  Learning & Development,  Safeguarding & Welfare,  Leaders & Managers,  SEND

### Terms & Conditions

- Course bookings can be made by telephone, emailing [contact@quality4earlyyears.com](mailto:contact@quality4earlyyears.com) or online via our website.
- Payment is required 2 weeks prior to the course delivery date.
- A booking is considered CONFIRMED upon receipt of a proforma invoice.
- Substitution to the original delegate can be made at any time, by informing Q4EY of the change of name.
- Transfer to another course must be requested at least 2 weeks prior to the course delivery date.
- Cancellations made more than 2 weeks before the course delivery date incur no charge.
- Cancellations made within 2 weeks are charged at full cost.
- We reserve the right to cancel a course and refund payment in full if numbers of delegates are low.
- In unforeseen or extreme circumstances where training is cancelled on the last minute/imminently before the start by Q4EY, a full refund or an alternative training date will be offered.
- Please note that refreshments and biscuits only are provided.



## FREE Network Meetings

Quality 4 Early Years Network Meetings are a platform for support and advice, an opportunity to network with other providers, a chance to hear updates and key messages from other speakers, opportunity to hear about training events and sample some taster sessions.

**Networking starts at 6pm,  
Meeting starts at 6.30pm**

**Tuesday 17<sup>th</sup> September 2019,  
6.00pm – 8.00pm**

**Martenscroft Nursery School & Children’s Centre,  
33 Epping Street, Hulme, Manchester, M15 6PA**

## OBSERVATION, ASSESSMENT & PLANNING

**Area:** Learning and Development

**Audience:** Practitioners

**Trainer:** Mary Lestrangle

This course will give practitioners a deeper understanding of the importance of observation within the EYFS and how observations can support planning

**Learning Objectives:**

- To explore what is observation and assessment
- To discuss the value and purpose of observation and assessment within the EYFS
- To consider how different types of observations can be used to understand children's individual needs and support planning
- To discuss the process of the two year progress check and explore how this can be implemented

Date	Time	Cost	Venue
Tues 30/04/19	1.00pm – 4.00pm	£38	Leap Children's & Families Centre, Clyde Street, Ashton-under-Lyne, OL7 0NQ

## WORKSHOP: MATHS ON A SHOESTRING (1.5 hours)

**Area:** Learning and Development

**Audience:** Practitioners

**Trainer:** Sue McDonald

This practical workshop looks at what is meant by Mathematical development in the EYFS and highlights how you can include elements of maths in a variety of everyday activities and tasks such as setting the table, sorting washing.

**Learning Objectives:**

- Explore Mathematical development in the Early Years Foundation Stage.
- Identify strategies to support the development of Mathematical concepts.
- Explore activity suggestions to support children's Mathematical development

*Includes* resource pack including cards and activities to get you started

Date	Time	Cost	Venue
Wed 08/05/19	6.30pm – 8.00pm	£22	Martenscroft Nursery School & Children's Centre, 33 Epping Street, Hulme, Manchester, M15 6PA

## NEW: ALLERGEN AWARENESS

**Area:** Learning and Development, Safeguarding and Welfare

**Audience:** All

**Trainer:** Sue McDonald

This course aims to raise practitioners and providers awareness of the risk factors around food and Anaphylaxis reaction and what simple steps can be taken to reduce and manage these risks when caring for young children.

**Learning Objectives:**

- To define what Anaphylaxis is.
- To explore common triggers of Anaphylaxis, including those covered by Food Allergen Act 2014.
- To discuss responsibilities under EYFS and Food Allergen Act 2014 in relation to food for children in their care
- To define signs and symptoms of Anaphylaxis.
- To discuss treatment for a casualty suffering from an Anaphylaxis reaction

An opportunity to strengthen knowledge around legal responsibilities in regard to food and Anaphylaxis reaction, signs and symptoms, common triggers and treatment. In depth look at foods covered by Food Allergens Act 2014 and how these are sometimes hidden in food and drink

Date	Time	Cost	Venue
Thu 16/05/19	6.30pm – 9.00pm	£35	Greenbank Preparatory School and Day Nursery, 64 Heathbank Road, Cheadle Hulme, Stockport, SK8 6HU

## PAEDIATRIC FIRST AID (12 hour course) NB – Both days must be attended

**Area:** Safeguarding and Welfare

**Audience:** All

**Trainer:** Paul Green



This course will give a comprehensive introduction to baby and child first aid.

It covers all topics required by OFSTED & is in line with the EYFS framework

By the end of the course the delegate will have covered how to:

- Give emergency first aid until the arrival of paramedics
- Recognise and treat most emergency situations
- **Assessment:** There is no formal assessment, the tutor assesses as the course progresses. On successful completion of the course each delegate receives a certificate valid for 3 years

Date	Time	Cost	Venue
Fri 17/05/19 & Fri 24/05/18	9.30am – 3.30pm both days	£65	Martenscroft Nursery School & Children's Centre, 33 Epping Street, Hulme, Manchester, M15 6PA

## DESIGNATED SAFEGUARDING LEAD (6 hour course)

**Area:** Safeguarding and Welfare, Leaders and Managers, SEND

**Audience:** Leaders and Managers

**Trainer:** Denise Hulme / Deborah Sutton

**Aim of the Day:** To enable participants to become familiar with the role and responsibilities of the designated safeguarding lead for safeguarding children and young people and develop competence and confidence in carrying out this role

**Learning Objectives:**

- To describe the role of the designated safeguarding lead and key areas of responsibility
- To identify key legislation and guidance
- To illustrate what action to take when informed of a range of concerns about a child
- To take part in the referral process
- To clarify the issues in connection with recording, sharing information and confidentiality
- To describe the role your setting has in the multi-agency child protection process

Date	Time	Cost	Venue
Sat 18/05/19	9.30am – 3.30pm	£70	Greenbank Preparatory School and Day Nursery, 64 Heathbank Road, Cheadle Hulme, Stockport, SK8 6HU

## SUPPORTING & UNDERSTANDING CHILDREN'S BEHAVIOUR

*(Previously Titled Behaviour Management)*

**Area:** Learning and Development

**Audience:** All

**Trainer:** Mary Lestrangle

This course will look at good practice dealing with children's behaviour focusing on social development through play using the behaviour management pyramid

**Learning Objectives:**

- To discuss what we mean by behaviour
- To explain how play promotes social development
- To reflect on the impact of routines and organisation on children's behaviour
- To develop strategies in the promotion of positive interaction

Date	Time	Cost	Venue
Thu 23/05/19	1.00pm – 4.00pm	£38	Leap Children's & Families Centre, Clyde Street, Ashton-under-Lyne, OL7 0NQ

## BOOKINGS

Don't forget you can book online at [www.quality4earlyyears.co.uk](http://www.quality4earlyyears.co.uk) under 'Book a Course'.

We now have a 'shopping basket' facility to make it easier to book multiple courses AND we now have the facility to accept secure online payments at the same time to make it easier for you, just choose 'pay with card payment' at the checkout.

If you prefer not to book online, you can email [contact@quality4earlyyears.com](mailto:contact@quality4earlyyears.com) or call 07495 342 223



## EFFECTIVE SELF-ASSESSMENT – MEASURING THE IMPACT OF PRACTICE

**Area:** Leaders & Managers

**Audience:** Leaders & Managers

**Trainer:** Deborah Sutton

This course explores what to do next, in light of the Ofsted SEF being withdrawn. It will consider how to capture and measure the impact of your early years practice, teaching and leadership, on learning outcomes for children. This course will support leaders and managers to gather and summarise secure evidence, to show they have an accurate view of the quality of provision and what needs to improve. It will also provide an opportunity to look at how to undertake an effective improvement plan that demonstrates progress over time.

### Learning Objectives:

- To explore the relevance and importance of continuous self-assessment and improvement
- To understand how to capture, record and measure evidence accurately
- To reflect on how to show case effective self-assessment
- To explore what Ofsted are looking for when tracking children's progress
- To explore how to develop a successful improvement plan

Date	Time	Cost	Venue
Tue 11/06/19	9.30am – 12.30pm	£38	Bell Suite, The Honeywell Centre, Hadfield Street, Oldham, OL8 3BP

## THE ROLE OF THE SENDco

**Area:** SEND

**Audience:** SEND Leader

**Trainer:** Lisa Holland

This course will introduce the history of SEND and the progress made with provision in settings. It will explore the role and responsibilities of the SENDco and the skills required to liaise with others. It aims to give an insight into the challenges faced when providing support for children, parents and colleagues

### Learning Objectives:

- To define what is SEND
- To increase understanding of the role of the SENDco in an early years settings.
- To discuss some of the new challenges within the legislation in relation to SEND
- To explore the skills needed to deal with children with SEND and their parents and carers.
- To identify the challenges with integration and inclusion

Date	Time	Cost	Venue
Wed 12/06/19	9.30am – 12.30pm	£38	First House, 367 Brinnington Road, Brinnington, Stockport, SK5 8EN

## WORKSHOP: BUSY BAGS (1.5 hours)

**Area:** Learning and Development

**Audience:** Practitioners

**Trainer:** Sue McDonald

*Includes* resource pack including cards and activities to get you started

At times, young children can become over excited, or really focussed on a certain task. Busy bags can not only help harness this enthusiasm but can also be used to support the next steps of development. They are also a non-confrontational tool to help support children to better control their emotions and frustrations.

Busy Bags can be created quite cheaply and easily and can be used to help manage behaviour as well as further development in a variety of different ways. This practical workshop will support practitioners to identify how to create and use their own bags.

### Learning Objectives:

- Explore what Busy Bags are
- Look at how Busy bags can be used to support development in all areas across the EYFS
- Explore ideas for Busy Bags

Date	Time	Cost	Venue
Tue 18/06/19	6.30pm-8.00pm	£22	Martenscroft Nursery School & Children's Centre, 33 Epping Street, Hulme, Manchester, M15 6PA

## UNDERSTANDING THE UNIQUE NEEDS OF BABIES

**Area:** Learning and Development

**Audience:** Practitioners (Baby Room)

**Trainer:** Mary LeStrange

This course will support baby room staff to gain an in-depth knowledge about the unique needs of babies. It will explore the importance of quality interactions, communication, routines and the environment

### Learning Objectives:

- To explore why a good knowledge of child development is vital in understanding how babies learn & develop
- To understand attachment theory and its importance for practitioners working with babies
- To understand the unique need of babies in day-care settings
- To explore key issues of working with babies and the importance of quality care routines
- To identify aspects of a quality learning environment for babies and explore appropriate resources and activities to support babies learning and development

Date	Time	Cost	Venue
Wed 19/06/19	9.30am – 12.30pm	£38	(G40B) Manchester College Northenden Campus, Sale Road, Northenden, Manchester, M23 0DD

## UNDERSTANDING SCHOOL READINESS

**Area:** Learning and Development

**Audience:** Practitioners

**Trainer:** Cath Larkin

This course will aid practitioners understanding of the term “school readiness” and what it means for policy, practice and transition to school, designed to help practitioners examine their practice, and think about how children’s needs and accomplishments are communicated.

### Learning Objectives:

- To look at research about what the term “school readiness” actually means for us in practice
- To help practitioners reflect on their practice, to help children feel confident to meet this sometimes daunting transition
- To think about transition policies and procedures
- To consider communication with parents and what help they might need at home to help their child be confident and happy when they move to school.
- To think about communication with the schools the children move on to.

Date	Time	Cost	Venue
Tue 25/06/19	9.30am – 12.30pm	£38	Bell Suite, The Honeywell Centre, Hadfield Street, Oldham, OL8 3BP

## INTRODUCTION TO SUPPORTING CHILDREN WITH ADDITIONAL NEEDS

**Area:** SEND

**Audience:** Practitioners

**Trainer:** Ann Preston

This course is for SENCOs and practitioners who want to learn more about the types of children who have additional needs and who might attend our settings, either now or in the future. It will give participants confidence in reassuring parents of children with additional needs, that they know how to support their children and although this course is an introduction, it will provide information on where to access more detailed knowledge on a variety of types of additional needs.

### Learning Objectives:

- To look at what is meant by “Special Needs” and “Additional Needs” and discuss appropriate terminology
- To develop a basic knowledge of a range of additional needs, including Down’s Syndrome, Fragile X, hearing impairment, visual impairment, ADHD, Cerebral Palsy, Autism and Asperger’s
- To understand some of the difficulties children with these additional needs might have
- To develop confidence in supporting children who have these difficulties

Date	Time	Cost	Venue
Wed 26/06/19	1.00pm – 4.00pm	£38	First House, 367 Brinnington Road, Brinnington, Stockport, SK5 8EN

## DESIGNATED SAFEGUARDING LEAD (6 hour course)

**Area:** Safeguarding and Welfare, Leaders and Managers, SEND

**Audience:** Leaders and Managers

**Trainer:** Denise Hulme / Deborah Sutton

- See page 4 for Aims & Learning Objectives

Date	Time	Cost	Venue
Thu 04/07/19	9.30am – 3.30pm	£70	(G29) Manchester College Northenden Campus, Sale Road, Northenden, Manchester, M23 0DD

## SAFEGUARDING – LEVEL 1

**Area:** Safeguarding and Welfare

**Audience:** All

**Trainer:** Denise Hulme

This course will prepare practitioners working directly with children to recognise early signs of child abuse and help improve safeguarding practices at your setting

### Learning Objectives:

- To identify & report possible signs of neglect, physical, emotional, sexual abuse and early grooming
- To explore personal and organisational good practice to safeguard the welfare of children
- To recognise signs of inappropriate adult behaviour and know reporting procedures
- To examine responses to disclosures of abuse
- To clarify good practice that keeps practitioners safe from unsubstantiated allegations

Date	Time	Cost	Venue
Fri 05/07/19	1.00pm – 4.00pm	£38	Martenscroft Nursery School & Children's Centre, 33 Epping Street, Hulme, Manchester, M15 6PA

## PAEDIATRIC FIRST AID (12 hour course) *NB – Both days must be attended*

**Area:** Safeguarding and Welfare

**Audience:** All

**Trainer:** Sue McDonald

This course will give a comprehensive introduction to baby and child first aid.

It covers all topics required by OFSTED & is in line with the EYFS framework

By the end of the course the delegate will have covered how to:

- Give emergency first aid until the arrival of paramedics
- Recognise and treat most emergency situations
- **Assessment:** There is no formal assessment, the tutor assesses as the course progresses. On successful completion of the course each delegate receives a certificate valid for 3 years

Date	Time	Cost	Venue
Sat 06/07/19 & Sat 13/07/19	9.30am – 4.00pm both days	£65	Greenbank Preparatory School and Day Nursery, 64 Heathbank Road, Cheadle Hulme, Stockport, SK8 6HU

## CHARACTERISTICS OF EFFECTIVE LEARNING

**Area:** Learning and Development

**Audience:** Practitioners

**Trainer:** Mary Lestrangle

This course will explore the statutory requirement within the EYFS around how children learn by exploring the characteristics of effective teaching and learning within a positive environment that supports children's learning and development. It will review point 1.9 of the statutory framework that states practitioners must reflect on the different ways that children learn and reflect these in their practice

### Learning Objectives:

- To discuss the value of play & identify important characteristics of how children learn
- To identify how we use these characteristics to support children's lifelong learning
- To clarify the difference between what and how children learn
- To consider how practitioners can effectively guide children's development

Date	Time	Cost	Venue
Wed 10/07/19	1.00pm – 4.00pm	£38	Leap Children's & Families Centre, Clyde Street, Ashton-under-Lyne, OL7 0NQ

## CURIOSITY AND LOOSE PARTS PLAY

**Area:** Learning and Development

**Audience:** Practitioners

**Trainer:** Mary Lestrangle

This course will explore the importance of providing open ended resources for young children to explore in order to support their creative and critical thinking

### Learning Objectives:

- To gain an awareness around the theory of loose parts
- To understand the value of loose parts to support motor sensory development
- To discuss how loose parts play links with the characteristic of effective learning
- To explore the role of the adult in providing a range of open-ended resources within the enabling environment
- To provide practical guidance about loose parts play and opportunities to explore loose parts
- To develop ideas around using loose parts as an effective play to support 'how children learn and develop independence'

Date	Time	Cost	Venue
Wed 17/07/19	9.30am – 12.30pm	£38	Bell Suite, The Honeywell Centre, Hadfield Street, Oldham, OL8 3BP

## IN THE MOMENT PLANNING

**Area:** Learning and Development

**Audience:** Practitioners

**Trainer:** Cath Larkin

We know that when children's learning is at a deep level, when they are totally involved they are unstoppable. "In the Moment Planning" is gaining momentum in the Early Years community. Why is this method gaining in popularity and credibility? What does it mean in practice? Does it work? How can it be introduced into settings?

### Learning Objectives:

- To introduce the theory and practice of "In the Moment Planning", with reference to practice in "real life"
- To help practitioners gain an understanding of why this works so well and how to introduce it
- To demonstrate how children's progress is accelerated when this approach is adopted
- To show how to document children's learning through "In the moment planning" practice
- To enable practitioners to communicate to parents how this method works and how they can support their children

Date	Time	Cost	Venue
Thu 18/07/19	9.30am – 12.30pm	£38	(G29) Manchester College Northenden Campus, Sale Road, Northenden, Manchester, M23 0DD

## Coming Soon...

### Look out for news of our next Conference and Speaker Evening

We are hoping to secure another Inspirational Guest Speaker Evening soon and hold another Conference in early 2020.

What would you like to hear about? Who would you like to hear from? – send us an email and let us know and make sure you keep an eye on our website and newsletters for more information.

**If you haven't already signed up to our mailing list – you can join using the link:**

<http://eepurl.com/dkRUKX>

## Quality 4 Early Years Consultancy

Along with in-house training, we also provide a number of services including Mock Inspections, Pre-Registration Support, Peer Observations & Learning Walks, Pre/Post Inspection Support to name just a few. More information is available on our website in our [Training Overview](#) or on our [Consultancy](#) page.